

SSW Graduate Student Organization
Executive Committee Meeting Agenda
August 13, 2018
3:00 to 4:00 p.m.
SSW room 229

- I. Call meeting to order
- II. Review of existing GSO expenditures of events that still need to take place
 - a. GSO Mixer | \$1,500 after Convocation
- III. Executive Team Vacancies and Review of current GSO leadership interest and commitment
 - a. LASO is still open for representatives
- IV. Treasurer Report/Update
- V. GSO Governance and other documents
 - a. Review of By-Laws and voting process
 - b. Review of Constitution and voting process
 - i. Bree'Ana will follow up w/ Melissa providing an update regarding contact with individual from Storrs
 - c. Review of UConn Hartford Event Services manual
 - i. Milagros provides update regarding working with minors procedures and protocol from UConn Storrs
- VI. Operational Updates
 - a. Reminder the use of GSO emails and saving documents to Q drive
 - b. Secretary to provide social media platform passcodes to all exec team members
- VII. GSO Mixer
 - a. Status of event reservation space and food | Quote
 - b. As of today 8 have RSVP'd through Eventbrite to Mixer | 93 seats left
 - c. Ordering of UConn SSW paraphernalia
 - i. Bree'Ana will provide update on paraphernalia ideas
 - d. Develop goal for event and agenda
 - e. Email current GSO leaders to ask for volunteers and share event info and their roles for the day
 - f. GSO co-chairs will do welcome at Convocation
- VIII. GSO Leadership Training
 - a. Develop alternative date for those who couldn't attend the training Aug 13th
- IX. Status of schedule of executive and steering committee meetings for fall (time, date, location)

- a. Executive Meeting | Dates: 9/4/18, 10/9/18, 10/30/18, 11/27/18 | Time: 1:30-2:30 p.m.
 - b. Steering Meeting | Dates: 9/18/18, 10/23/18, 11/13/18, 12/4/18 | Time: 1:30-3:00 p.m.
 - c. Leadership Training | Tentative Dates: 9/4/18, 10/30/18 | Time: 2:30-3:30 p.m.
- X. Status of Fall GSO activities
 - XI. Additional questions, concerns, or recommendations
 - XII. Adjournment