

**SSW Graduate Student Organization
Executive Committee Meeting Agenda
September 4th, 2018
1:30-2:30pm
SSW RM 229**

Members Present:

Laura Salerni - Graduate Student Organization Co-Chair

Bree'Ana Johnson - Graduate Student Organization Co-Chair

Milagros Marrero-Johnson - Director of Student and Academic Services / GSO Advisor

Nary Rath - Graduate Student Organization Treasurer

Ciara Velazquez - Graduate Student Organization Secretary

Maria Cosgrove- IGFP Chair, Students for Social Justice Co-Chair

- I. Call meeting to order** at 1:30pm

- II. Overview of the school's Convocation:**
 - A. Students gave great feedback about the program format. They felt it was well rounded with speakers and the GSO mixer.
 - B. The mixer had a great diverse group of students who enjoyed the food.
 - C. Leaders agreed that the same menu should be used for next year's event and suggested to increase the voucher request.

- III. Budget request:**
 - A. Since there is no longer any casework or group work concentration committees, there is a remaining 6% for this year's budget. GSO will request the allocation of these funds from 50 to 56% to the steering committee which will help with their proposal to cover the cost to increase the hours and wages of the treasurer and the secretary. This will be brought to the Steering Committee for approval.
 - B. Bree 'Ana asked for a motion to approve GSO allocation from 50 to 56%.
 - a. Nary made the motion to approved
 - b. Laura second the motion
 - c. 4 in favor, 0 opposed, 0 abstentions

- IV. Treasurer Report:**
 - A. Expenditure Report prepared by Nary was reviewed by the executive members.
 - B. A few requests were received from GSO and interest groups.
 - C. Everyone agreed that there should be no deviation to the deadline submission for voucher request.
 - D. Bree 'Anna/ Laura/ Nary have to sign off on voucher requests once approved by the steering committee.
 - E. Milagros was in agreement with the committee when adhering to deadlines.
 - F. Nary sent reminders to inform everyone in the steering committee about the voucher request process and deadlines.

- G. SAMI and OBSWS requested checks for Blind Pig Pizza. Nary needs to work with Bruce to have these checks ready before the event.
- H. First GSO Social -Bowl-O-Rama: Friday, October 5th @ 7:00 p.m.
 - a. They requested that we tip on the food portion since we could not put a deposit down.
 - b. Laura will request check 1 week in advance.
 - c. Bowl O Rama agreed to not charge for the people who will not come.

V. GSO Governance and other documents:

- A. Review of Bylaws and voting process.
- B. Bree' Ana opened the floor for a motion to approve the 18-19 revised bylaws,
 - a. Laura motioned
 - b. Nary second the motion
 - c. 4 in favor, 0 opposed, 0 abstention
- C. Review of Constitution and voting process.
 - a. Laura will send emails to steering committee about bylaws and constitution and the increase of wages and hours about the secretary and treasurer.
 - b. A meeting reminder will be a separate email sent to the leaders
 - c. Laura emailed Krista O'Brien about the constitution vote.
 - d. Milagros will email Krista to see where we stand regarding the status of the constitution of the voting process.

VI. Operational Updates:

- A. Social Media: Instagram account
 - a. Bree 'Anna will update the account. She will send reminders about following on social media.
- B. Facebook account
 - a. Laura will update Facebook account. Pictures from Leadership training and mixer has been posted. We need to increase followers.
- C. Reminder to executive leaders to use the GSO emails and save documents to Q drive.
- D. Make up training for new leaders
 - a. Establishing facilitator for each training
 - b. Leadership Training attendees | Dates: 9/4/18, 10/9/18 | Time: 2:30-3:30 p.m.
 - c. Bree 'Ana will lead the leadership training today. Laura will play by ear in regards to leading the next training.

VII. Secretary and Husky time procedures were reviewed:

- A. Q drive- Executive Committee members have had difficulty accessing and saving to the Q drive.
- B. Milagros asked if they would like an IT representative to be present in the next meeting, everyone agreed. Bree 'Anna will send request to IT.

VIII. Status of Fall GSO activities

- A. We do not have official RSVP's regarding Bowl O' Rama.
- B. Bree' Anna will send an email to Natalie regarding Bowl O' Rama.

- C. A reminder regarding the football game for students to RSVP will be sent once game time is determined.

IX. UConn SSW Paraphernalia

- A. Bree 'Anna shared her ideas on cart items; Blue and White UCONN Shirts, Tumblers, First Aid Kits, and Lanyards.
- B. We should order by semester because there is no sufficient storage room to accommodate.

VIII. Community Service in Fall

- A. Bree 'Ana provided update on Charity Walk.
 - a. Bree 'Ana will see if we can pay the registration fee because we cannot donate to another nonprofit organization
 - b. We are waiting to hear from Sylvie from Storrs.

X. Adjournment

Meeting adjourned at 2:34 p.m.

Signatures:

Ciara Velazquez, Secretary

Date

Milagros Marrero-Johnson
GSO Advisor

Date