

**SSW Graduate Student Organization
Executive Committee Meeting Agenda
July 2, 2018
1:30 to 3:00 p.m.
SSW room 229**

- I. Call meeting to order
- II. Review of existing GSO expenditures of events that still need to take place
- III. Review of current GSO leadership interest and commitment
- IV. GSO Governance and other documents
 - a. Review of Interest Group Application & Process
 - b. Review of By-Laws and voting process
 - c. Review of Constitution and voting process
 - d. Review of UConn Hartford Event Services manual
- V. Operational Updates
 - a. Define roles for management of social media
 - b. Use of GSO emails and saving documents to Q drive
- VI. GSO Mixer
 - a. Status of event reservation space and food
 - b. Send invite July 7th and RSVP by August 10th
 - c. Develop goal for event and agenda
 - d. Email current GSO leaders to ask for volunteers and share event info and their roles for the day
 - e. GSO co-chairs will do welcome at Convocation
- VII. GSO Leadership Training scheduled for August 13th, time TBA, location TBA
 - a. Phone Call with Andre Santiago, Senior Program Director, Leadership Greater Hartford @ 2:30 p.m. to discuss leadership training
- VIII. Open House for MSW Program – Saturday, November 17th 11 am to 1 pm
 - a. Role of GSO
- IX. Status of schedule of executive and steering committee meetings for fall (time, date, location)
- X. Status of Fall GSO activities
- XI. Additional questions, concerns, or recommendations
- XII. Adjournment