

UConn SSW Graduate Student Organization
Executive Committee Meeting Minutes
June 25, 2019
1:30 to 3:00 pm
HSSW 229

Members Present:

Krystina Jackson – Graduate Student Organization Co-Chair

Megan Krementowski – Graduate Student Organization Co-Chair

Milagros Marrero-Johnson – Director of Student & Academic Services / GSO Advisor

Natalie O'Connor – Program Assistant, Office of Student & Academic Services

- I. Call meeting to order at 1:36 pm
- II. Review of current GSO leadership interest and commitment
 - a. Milagros will follow up with those that have not responded to her correspondence
 - b. Co-Chairs, Krystina and Megan, will keep Milagros up to date on interest
 - c. Co-Chairs will meet with those that do not attend Leadership Training
 - d. Co-Chairs will create email to go out to all students to recruit for LASO
- III. GSO Governance
 - a. Co-Chairs spoke with Krista O'Brien from the Student Activities office, who advised them to include voting process in the Graduate Student Joint Election
 - i. Krystina will follow up with Krista to see if MSW students participate in this election and will copy Milagros on communication with this
 - b. Co-Chairs spoke on modifying GSO mission
 - i. Milagros clarified that the new mission would need to be taken to the Steering Committee for approval and then voted on by the student body before it goes into effect
- IV. Operational Updates
 - a. Creating new/long lasting social media accounts
 - i. Co-Chairs created new Instagram account and will provide OSAS with login information
 - ii. Natalie will resend invite to Co-Chairs to become admins of GSO Facebook account
 - b. Use of GSO emails and saving documents to Q drive
 - i. Co-Chairs have access to their GSO Co-Chair email and the Q drive GSO folder
- V. GSO Mixer
 - a. Status of event date, reservation space and food
 - i. Co-Chairs have not heard back from Porron & Pina
 - ii. Co-Chairs will look into using different location – possibly Salute
 - iii. Milagros mentioned they can change the event's name
 - iv. Co-Chairs will include event information within their welcome video at Convocation

- b. GSO Interest Survey
 - i. Co-Chairs will create flyer for the Convocation check-in table that will have barcode for students to scan to take them to survey created
 - ii. Survey will ask for input on GSO activities – Co-Chairs will take feedback into consideration
- c. GSO Newsletter
 - i. Co-Chairs spoke on creating a newsletter for the student audience

VI. Community Engagement

- a. Nonprofit/Donation box
 - i. Collaborate with outside organizations
 - ii. Co-Chairs and Milagros discussed that this can be set up in a way to promote a community agency by highlighting their mission, contact information, what to donate, who the donations are going to

VII. Debrief meeting with Dean Heller

- a. Co-Chairs met with Dean Heller to talk about their priorities and goals for the year
- b. Co-Chairs will collaborate with others to plan Black History Month as well as promote BH365, an initiative to focus on Black history throughout the whole year
- c. Co-Chairs asked for student representation with decision making for new faculty
 - i. Dean Heller will need to bring this to Faculty at meeting in September for approval

VIII. Discuss additional Fall GSO activities, events, and service opportunities

- a. Co-Chairs will create one document with all meeting details
 - i. Co-Chairs will request rooms for all meetings and post to events calendar
 - ii. Milagros reminded Co-Chairs that they will need to send an invitation email to student ListServ one week in advance of all meetings, place food orders, and will need to send agenda to Natalie one week in advance to post to GSO website
- b. Co-Chairs shared possible Field Diversity Seminar topics, Milagros mentioned she already had an area identified but will keep student input in mind

IX. Additional questions, concerns, or recommendations

- a. Communication Process
 - i. Co-Chairs will CC Milagros on GSO-related emails so she can stay up to date and informed about their initiatives
- b. Budget
 - i. Co-Chairs will work on document for September and inform all groups of their budgets at that time
 - ii. Milagros mentioned the need of approval for the treasurer and secretary payroll for April in the amount of \$175.95 and for May in the amount of \$255.00
 - 1. Co-Chairs approved

X. Meeting is adjourned at 2:32 pm