

**UConn SSW Graduate Student Organization**  
**Executive Committee Meeting Minutes**  
**June 4, 2019**  
**1:30 to 3:00 p.m.**  
**HSSW room 229**

**Members Present:**

**Milagros Marrero-Johnson** GSO Advisor  
**Krystina Jackson** GSO Co-Chair  
**Megan Krementowski** GSO Co-Chair  
**Sarah Dottor** GSO Treasurer

- I. Call meeting to order at 1:32pm
- II. Review of existing GSO expenditures of events that still need to take place
  - a. Sarah still has summer voucher forms that were approved last semester
  - b. Sarah voided unused advising voucher request forms
  - c. Milagros said GSO budget for year is \$4467.89
  - d. Milagros advised that co-chairs plan for the year in order to use up budget
  - e. Milagros explained how interest/concentration group budgets will be determined
- III. Review of current GSO leadership interest and commitment
  - a. Krystina and Megan said incoming POPR student interested in Secretary position
  - b. OBSWS incoming leaders confirmed via email
  - c. Milagros said concentration reps need to be more connected to GSO this year
  - d. IGFP rep positions to be discussed after interest meetings this week
  - e. Milagros asserted that disrespect in GSO will not be tolerated
- IV. GSO Governance and other documents
  - a. Review of Interest Group Application & Process
    - i. Whoever fails to come to meetings will receive follow-up email
  - b. Review of By-Laws and voting process
    - i. Milagros said by-laws are all set
  - c. Review of Constitution and voting
    - i. Milagros will send constitution contact info to co-chairs
  - d. Review of UConn Hartford Event Services manual
    - i. Milagros said it is on the website
  - e. Re-branding of GSO mission to include more advocacy and community service
    - i. Krystina explained that the mission should include more representation, such as with race and pronouns
    - ii. Krystina reviewed the status of the Black History Month issue
    - iii. Co-chairs want to collaborate more with Hartford organizations for community service
- V. Operational Updates
  - a. Define roles for management of social media
    - i. Milagros will contact Melissa for passwords
  - b. Use of GSO emails and saving documents to Q drive

- i. Milagros explained it is best to do work directly on Q drive
  - ii. Sarah mentioned how Q drive can be accessed remotely
- VI. GSO Mixer
  - a. Status of event date, reservation space and food
    - i. Possibly 8/30 in the evening at Porron & Pina
  - b. GSO co-chairs will do welcome video at Convocation; mention event during video to get more attention for event during Convocation
    - i. Video due to Milagros by 8/16
- VII. GSO Leadership Training
  - a. Sometime in late August
  - b. Milagros recommended Cornerstone for food since they deliver
- VIII. Open House for MSW Program – Saturday, November 9th and December 7th from 11 am to 1 pm
  - a. Role of GSO
    - i. Milagros explained it would be good to have leaders tabling
    - ii. Sarah mentioned what the co-chairs did/had last year at table
- IX. Discuss schedule of executive and steering committee meetings for fall (Executive= 1st Tuesdays of the month, Steering= 2nd Tuesdays of the month, 1:30 pm - 3:00 pm)
  - a. Executive: 7/2, 8/27, 10/1, 11/5, 11/19 (Sarah cannot attend 7/2 due to job)
  - b. Steering: 9/3, 10/8, 11/12, 12/3
- X. Discuss Fall GSO Activities, events, and service opportunities
  - a. Co-chairs want to do a debate showing and a culture night type event
- XI. Executive Committee Training in Storrs - August 25<sup>th</sup>
  - a. Milagros explained that this is an all-day event and will be good opportunity to meet other UConn leaders
- XII. Welcome Letter - Fall 2019
  - a. Due to Milagros by 8/16
- XIII. Additional questions, concerns, or recommendations
  - a. None
- XIV. Adjournment at 3:00pm

**Signatures:**

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Secretary

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Date

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Milagros Marrero-Johnson, GSO Advisor

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Date