

UConn SSW Graduate Student Organization
Executive Committee Meeting Minutes
Tuesday, 15 September 2020 | 1:30PM – 3:00PM | WebEx

Members Present:

Trisha-Ann Hawthorne-Noble - GSO Advisor

Victoria Szantyr - GSO Co-Chair

Molly Franco - GSO Co-Chair

Kristine Jon - GSO Secretary

Lauren Perrone - GSO Treasurer

- I. **Meeting called to order** at 1:36PM
- II. Review of current GSO leadership interest and commitment
 - a. CORG and PRIDE Co-Chair positions vacant again
 - b. Recruitment for interest group vacancies
 - i. Molly discussed with Gina Devivo Brassaw, Field Education Coordinator about GSO presenting at the field seminar
 1. Trisha will follow up for IGFP field seminar involvement on Friday 9/18
 - ii. Trisha requests ideas to open recruitment for more students to get involved with GSO
 1. The team discussed field seminar on Friday 9/18, social media, and sending out emails to student body
- III. Operational Updates
 - a. Social media updates
 - i. Molly suggested a Facebook group for more engagement
 1. Trisha discussed ensuring not to mix the official GSO group with the student group
 - ii. Molly has been posting job listings on Instagram story, also mentions adding new highlights to the page
 - iii. Victoria mentions doing student shoutouts with names, concentrations, quote about the SSW, and how they're coping with COVID
 - b. Budget discussion
 - i. Lauren discussed the budget percentage breakdown for interest groups
 1. Trisha asks if the percentage should be kept the same as previous years for School Committees and calls for a vote
 - a. Victoria, Kristine, Molly, and Lauren vote in favor for keeping the percentage the same:
4 in favor, 0 abstentions, 0 opposed

- ii. Trisha requests a vote on student activity fee for this Fall to be charged either \$50, \$25, or only online students paying \$25. Information will be brought up in meeting with DSA for clarification after vote.
 - 1. Victoria, Kristine, Molly, and Lauren vote for \$25 fee across the board:
4 in favor, 0 abstentions, 0 opposed
 - iii. New finance policy
 - 1. Trisha discussed the process is now online through UConntact, but GSO is not yet in the system
 - 2. Events that need funding must be written out and proposed at Steering Committee to be voted on 4-6 weeks in advance
 - 3. Lauren discussed the list of vendors GSO has already approved
 - 4. Trisha recommended to let Steering Committee know at the next meeting what their funding is
 - 5. Molly discussed the proposed event form she created, she will add proposed date, what the event is about, etc
 - a. Kristine will send out form along with the steering meeting agenda
 - 6. Trisha asked the school about permissible list regarding shipping, items, etc. and will update GSO when there is a decision made
 - iv. Lauren also has the budget figures for each steering committee and GSO as a whole, which will be mentioned at the next steering committee meeting, along with purchasing/planning policies.
- c. COVID-19 Addendum to By-Laws
- i. Trisha asks what addendum to add for Steering Committee to vote on in the next meeting
 - ii. The team discussed having only one member of the interest group being required to attend, but they should let Executive Committee know a week beforehand
 - iii. If no one can make it, the members will have to meet separately with an executive member/liaison
 - 1. Not attending the Steering Committee meeting means their vote is void
- d. Liaison assignments
- i. Molly states executive team will have assignments prepared before next Steering Committee meeting
 - ii. Liaison role will be to inform members who cannot make it to the meetings with details and updates, and to work closely with the groups for planning, events, etc.

- iii. Trisha asked for the forms and goals that steering members want so we can group them up
 - iv. Trisha discussed voter registration working with POPR, SAMI & the Political Institute
 - v. Victoria inquired about hiring students or staff and whether they get paid for it or not
 - 1. Trisha will ask and update the team on the decision
- IV. Steering Committee Meeting
 - a. Steering committee goal and submission
 - i. Kristine will send agenda along with the proposed event form
- V. Events
 - a. Event and payment processes
 - i. Lauren will give a finance report in every meeting and get approval and vote for events
 - b. Domestic Violence Awareness Month
 - i. Lauren sent out email to Steering Committee about involvement for it and discussed with Lexi, Co-Chair of PEERS
- VI. Additional questions, concerns, recommendations
 - a. Trisha mentions the SSDP chapter that Samuel proposed, Victoria and Molly mention it sounds similar to SAMI
 - i. Trisha explained it couldn't be under GSO as a committee and the team agreed
 - b. Trisha mentions Hispanic Heritage Month and posting on social media
- VII. **Meeting adjourned** at 2:44PM

Kristine Jon, Secretary

Date

Trisha-Ann Hawthorne-Noble, GSO Advisor

Date